

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Leslie Manning
direct line 0300 300 5132
date 24 March 2011

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 4 April 2011 9.30 a.m.

Venue at

Room 14, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs D Bowater (Chairman), R A Baker (Vice-Chairman), Mrs A Barker,
T Green, A Shadbolt, P Snelling and B J Spurr

[Named Substitutes:

Cllrs: R D Berry, P A Blaine, P Freeman and A M Turner]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and notification of substitute Members.

2. MINUTES

To approve as a correct record the Minutes of the meeting of the Audit Committee held on 27 January 2011 (copy attached).

3. MEMBERS' INTERESTS

To receive from Members declarations and the nature thereof in relation to:-

- (a) Personal Interests in any agenda item;
- (b) Personal and Prejudicial Interests in any agenda item.

4. CHAIRMAN'S ANNOUNCEMENTS AND COMMUNICATIONS

To receive any announcements from the Chairman and any matters of communication.

5. PETITIONS

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. QUESTIONS, STATEMENTS OR DEPUTATIONS

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

Reports

Item	Subject	Page Nos.
7	Audit Opinion Plan 2010/11 To receive a report from the Audit Commission setting out its proposed audit work for the audit of financial statements for 2010/11.	* 17 - 38

8	Certification of Claims and Returns - Annual Report 2009/10	*	39 - 52
	To receive the Audit Commission's Annual Certification of Claims and Returns Report for 2009/10.		
9	2010/11 External Audit Plan - Position Statement at March 2011	*	53 - 56
	To receive a Position Statement for the Audit Commission's External Audit Plan for 2010/11.		
10	Payroll Issues	+	To Follow
	To endorse the submission of a full review of the arrangements for, and operation of, the Payroll service to the Customer and Central Services Overview and Scrutiny Committee.		
11	Code of Corporate Governance and Annual Governance Statement	+	To Follow
	To consider the proposed adoption of the Code of Corporate Governance and comment on the draft Annual Governance Statement.		
12	2011/12 Corporate Risk Management Strategy & Policy Statement	*	57 - 76
	To agree and endorse the Council's Corporate Risk Management Strategy for 2011/12.		
13	2010/11 Annual Accounts Progress Report	*	77 - 124
	To consider the progress made to date on the preparation of the 2010/11 Annual Accounts.		
14	2011/12 Internal Audit Charter	*	125 - 144
	To receive the Internal Audit Charter for 2011/12.		
15	Internal Audit Strategy, Strategic Audit Plan and Annual Plan	*	145 - 160
	To consider the Internal Audit Strategy, the Strategic Audit Plan 2012/13 and the Annual Audit Plan 2011/12.		
16	2011/12 Audit Committee Outline Work Programme	*	161 - 164
	To consider the Committee's Work Programme for 2011/12.		

17 **Internal Audit Progress Report** * 165 - 170

To receive a progress report on the status of Internal Audit work for 2010/11.

18 **Tracking of Audit Recommendations** * 171 - 180

To receive a summary of the high risk recommendations arising from Internal Audit reports together with an outline of how these will be monitored, tracked and reported to the Audit Committee.

19 **Exclusion of Press and Public**

To consider whether to pass a resolution under section 100A of the Local Government Act 1972 to exclude the Press and Public from the meeting for the following items of business on the grounds that consideration of the items is likely to involve the disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Act.

<p style="text-align: center;">Items Likely to be Considered Following the Exclusion of the Press and Public</p>

<i>Item</i>	<i>Subject</i>	<i>Exempt Para.</i>	<i>Page Nos.</i>
EX1	Internal Audit Progress Report - Exempt Appendix A	* 3	181 - 182
	This Appendix provides a summary of Internal Audit activity since the last meeting of the Committee.		
EX2	Tracking of Audit Recommendations - Exempt Appendix 2	* 3	183 - 188
	This Appendix details outstanding Internal Audit recommendations.		